

APPROVED UNDER:  
the Resolution of the Board of Directors  
of Lenenergo, PJSC dd. April 30, 2020  
(Minutes No. 54 dd. April 30, 2020)

**Lenenergo, PJSC**

**REGULATIONS**  
**FOR THE GRID CONNECTION COMMITTEE**  
**of the Board of Directors**

Saint Petersburg, 2020

## 1. GENERAL PROVISIONS

The Regulations for the Grid Connection Committee of the Board of Directors of Lenenergo, PJSC (hereinafter referred to as the Regulations) have been prepared in accordance with the Russian laws, the Articles of Association of Lenenergo, Public Joint Stock Company of the Power Industry and Electrification (hereinafter referred to as the Company), and the Regulations for the Board of Directors of Lenenergo, Public Joint Stock Company of the Power Industry and Electrification.

The Grid Connection Committee of the Board of Directors of Lenenergo, PJSC (hereinafter referred to as the Committee) is set up by the Company's Board of Directors, and is an advisory and deliberative body ensuring the Board of Directors' effective performance of its overall management of the Company's operations.

The Committee is not a body of the Company and may not act on behalf of the Company.

The Committee's resolutions are of advisory nature for the Company's Board of Directors.

The Committee acts subject to the Regulations, which outline the legal status, purpose and objectives, rights, obligations, structure, and composition of the Committee. In its activities, the Committee is governed by federal laws, other legal regulations of the Russian Federation, the Articles of Association of the Company, the Regulations for the Company's Board of Directors, and resolutions of the Company's Board of Directors.

## 2. GOALS AND OBJECTIVES OF THE COMMITTEE

The following are the main goals of the Committee:

- to ensure the visibility of the operations and equal-opportunity access to the grid connection for consumers;

- to improve the Company's performance in providing ancillary (non-tariff) services and to ensure the profitability of ancillary (non-tariff) services of the Company, including in view of the *Digital Transformation 2030* concept.

The Committee's objective is to prepare and submit recommendations (opinions) to the Company's Board of Directors on the following areas of the Board of Directors' activities:

- proposals to improve the antitrust legal framework and to ensure equal-opportunity access to the grid connection of consumers to power grids;

- recommendations to the Board of Directors on improving the internal regulations and standards of the Company governing the equal-opportunity access to the grid connection services for consumers;

- principles and criteria of assessment of the Company's grid connection performance;

- assessment of the Company's grid connection performance;

- assessment of the Company's performance in improving the quality of the power grids development planning;

- analysis of the operating state of the Company, and proposals for the

Company's Board of Directors regarding the grid connection of consumers to power grids and the future development of the grid;

- proposals on improvement of internal regulations and standards of the Company on the ancillary (non-tariff) services of the Company;
- proposals on optimization, increase of the efficiency of service provision, expansion of the list of non-tariff and ancillary services for consumers in other activities, in view of the *Digital Transformation 2030* concept;
- principles and criteria of assessment of the Company's development and provision of ancillary services;
- assessment of the Company's development and provision of ancillary services;
- analysis of the operating state of the Company, and proposals for the Company's Board of Directors regarding the development and provision of ancillary (non-tariff) services and additional digital services for the consumers.

### **3. THE COMMITTEE'S COMPETENCE**

3.1. The following falls within the Committee's competence:

- monitoring of the Company's activities with respect to grid connection of consumers to power distribution grids, including contract operations and the overall statistics on connection broken down by individual groups of consumers;
- proposals to improve procedures, increase transparency, and accelerate the operations related to grid connection of consumers to power distribution grids of the Company;
- recommendations on addressing the most significant complaints and claims related to the grid connection to the Company's power distribution grids;
- assistance in preventing and countering abuses related to the grid connection to the Company's power grids;
- recommendations to the Board of Directors on the main parameters affecting the efficiency of grid connection and the provision of equal-opportunity access to the grid connection services for consumers;
- analysis of the Company's operations within the federal programs;
- proposals on matters related to consumer communication and improvement of the procedure for handling consumers' applications;
- analysis of the Company's operations, and proposals on improvement of the quality of the power grids development planning;
- proposals on improvement of the regulatory framework of the Russian Government;
- analysis of the Company's activities related to the development and provision of ancillary services, including the financial performance indicators for such ancillary (non-tariff) services;
- proposals on improvement of internal regulations and standards of the Company on the ancillary (non-tariff) services of the Company;
- proposals on optimization, increase of the efficiency of service provision, expansion of the list of non-tariff and ancillary services for consumers in other activities, in view of the *Digital Transformation 2030* concept;

- drafting of principles and criteria of assessment of the Company's development and provision of ancillary services;
- assessment of the Company's grid connection and provision of ancillary services;
- other issues as may be instructed by the Company's Board of Directors.

#### **4. RIGHTS OF THE COMMITTEE**

4.1. The Committee shall have the following rights for the purpose of implementing its functions:

- 1) to investigate the matters reserved to the competence of the Committee;
- 2) to request and obtain information and documents required for the performance of its functions from the CEO and other officers of the Company (subject to the list approved by the Committee), and to request information from third parties through the Chairperson of the Board of Directors or the CEO of the Company;
- 3) to engage (on the contractual basis or otherwise) third parties either to provide professional services to the Committee, or as experts (advisers) who possess special knowledge on matters reserved to the Committee, within the Committee's budget. An authorized officer of the Company as advised by the Chairperson of the Committee, or the Chairperson of the Committee under a power of attorney issued by the Company's Sole Executive Body makes the contracts with persons engaged by the Committee to provide advisory services under a relevant resolution of the Committee;
- 4) to invite employees, management of the Company, members of other Committees of the Company's Board of Directors, as well as other persons to participate in the in-person meetings of the Committee;
- 5) if necessary, draft and submit amendments and addenda hereto for approval by the Company's Board of Directors.

4.2. The Committee shall have other rights specified herein.

#### **5. DUTIES OF THE COMMITTEE**

5.1. The Committee shall:

- 1) perform its tasks and act in good faith under the Regulations, the Russian laws, the Articles of Association and the bylaws of the Company;
- 2) provide the Board of Directors with economically viable and legally sound recommendations (opinions) on matters reserved to the Committee's competence;
- 3) comply with confidentiality requirements; not disclose the Company's information constituting commercial and/or business secrets.

#### **6. THE COMPOSITION AND FORMATION OF THE COMMITTEE; RIGHTS AND DUTIES OF ITS MEMBERS**

6.1. The Company's Board of Directors determines the number of Committee members, which shall be at least five (5).

6.2. The Company's Board of Directors elects the Committee members from among the candidates nominated by members of the Company's Board of Directors.

6.3. Each member of the Company's Board of Directors has the right to nominate no more than three (3) candidates to the Committee.

6.4. Only individuals may be the Committee members. A Committee member may not be a member of the Company's Board of Directors.

6.5. The members of the Board of Directors shall nominate the candidates for election to the Committee to the Chairperson of the Company's Board of Directors in writing at least five (5) days before the date of the Board of Directors meeting (the deadline for submitting the voting ballots for absentee voting), the agenda of which includes the election of Committee members.

6.6. When nominating candidates to the Committee, the member of the Board of Directors shall attach the nominee's written consent and the information on the nominee to the nomination.

6.7. The nomination shall include the following information:

the nominee's full name;

the information on the nominee's education and training;

the nominee's job and title as of the moment of nomination.

The member of the Company's Board of Directors who submits the nomination for the Committee shall sign such a nomination.

6.8. When electing the Committee members, the Board of Directors shall take into account the nominees' education, professional training, work experience in the area relevant for the Committee, and other special knowledge required for the performance of the Committee members' duties.

6.9. The Committee members are elected hereunder for the period until the election of the next Committee.

6.10. The Company's Board of Directors can terminate the powers of any Committee member early.

6.11. The Chairperson of the Committee, as well as Committee members, may resign by sending a statement to the Chairperson of the Company's Board of Directors and the Chairperson of the Committee.

6.12. If the number of the Committee members falls below the number specified in the Regulations for the meetings of the Committee as the quorum, the Chairperson of the Board of Directors shall convene an extraordinary meeting of the Board Directors to elect Committee members or include a relevant item on the agenda of the next scheduled meeting of the Company's Board of Directors.

6.13. The Committee members shall have the right, within the competence of the Committee, to:

1) request documents and information required for deciding on matters within the Committee's competence from the Company's CEO and Management Board. The request shall be made in writing and signed by the Chairperson of the Committee;

2) make written proposals on the work schedule of the Committee;

3) introduce items into the agenda of the Committee's meetings in accordance with the procedure outlined herein;

- 4) request the convening of a meeting of the Committee;
- 5) exercise other rights as are set out herein.

6.14. The Committee members shall study materials for the Committee's meetings and make their own opinions on all matters of the meeting agenda.

6.15. The Committee members shall exercise their rights and perform their duties acting in the best interests of the Company, in good faith and reasonably.

## **7. THE CHAIRPERSON OF THE COMMITTEE; THE ELECTION PROCEDURE**

7.1. The Chairperson of the Committee manages the Committee and organizes its activities.

7.2. The Company's Board of Directors elects the Chairperson of the Committee by a majority of votes of the Board of Directors members attending the meeting of the Board of Directors.

7.3. The Company's Board of Directors may re-elect the Chairperson of the Committee at any time.

7.4. In the absence of the Committee Chairperson, the Deputy Chairperson of the Committee shall act as Chairperson. The Committee members elect the Deputy Chairperson of the Committee from among them by a majority vote of the total number of elected Committee members.

7.5. The Chairperson of the Committee:

- 1) convenes the Committee's meetings and presides over them;
- 2) determines the format and agenda of the Committee's meetings;
- 3) determines the list of persons invited to attend the Committee's in-person meetings. Officers and/or employees of the Company can be invited to an in-person meeting of the Committee (a review of certain issues on the agenda of the meeting) by sending a corresponding invitation to the CEO of the Company. The CEO of the Company shall ensure participation (including the participation in the review of certain issues on the agenda of the meeting) of the officers and/or employees of the Company or other persons invited to the meeting of the Committee who have the powers, knowledge, and qualification necessary for effective participation in the meeting of the Committee (review of certain issues on the agenda of the meeting, provision of information, participation in a discussion, making of decisions, etc.);
- 4) arranges for the keeping of, and signs, minutes of the Committee's meetings;
- 5) represents the Committee in interaction with the Company's Board of Directors, the other Committees of the Board of Directors, executive bodies of the Company, the Auditor, the Internal Audit Board of the Company, and other bodies or persons;
- 6) conducts the Committee's formal correspondence and signs requests, letters and documents on behalf of the Committee;
- 7) allocates responsibilities among Committee members;
- 8) drafts the Committee's work schedule and submits it to the Committee for approval; follows up on the implementation of the Committee's decisions and work

schedules;

9) ensures the Committee's compliance with the requirements of the Russian laws, the Company's Articles of Association, other bylaws, and the Regulations;

10) performs other functions pursuant to the applicable laws, the Company's Articles of Association, the Regulations, and other bylaws.

## **8. THE SECRETARY OF THE COMMITTEE**

8.1. The Corporate Secretary of the Company performs the functions of the Committee Secretary, unless otherwise provided for by a Committee's decision. Where the Committee decides to elect another person as the Committee Secretary, the Committee Secretary shall be elected by a majority vote of the total number of elected Committee members. If the nominee is an employee of the Company, the nomination shall be approved by the Company's CEO.

8.2. The Committee Secretary provides technical support (including informational, document management, organizational, and secretary services) for the Committee's day-to-day operations, including:

- 1) preparation and conducting of the Committee's meetings;
- 2) collection and systematization of the materials for the meetings;
- 3) ensuring that notices on the Committee's meetings, agendas of the meetings, materials on agenda items, and voting ballots are timely distributed to the Committee members and persons invited to attend the Committee's meetings;
- 4) arrangement of the organizational and technical support of the voting at the Committee's meeting;
- 5) provision for the Committee's interaction with the Company's Board of Directors, the other Committees of the Board of Directors, executive bodies of the Company, the Auditor, the Internal Audit Board of the Company, and other bodies or persons;
- 6) keeping of the minutes of meetings, preparation of draft decisions of the Committee;
- 7) recording of the correspondence addressed to the Committee and/or to the Committee members (including requests, demands, or petitions); ensuring that the Committee members receive the necessary information;
- 8) sending out of the documents approved by the Committee;
- 9) safekeeping of the minutes of the Committee's meetings and other documents and materials related to the Committee's activities in accordance with the documentation safekeeping procedures applied by the Company;
- 10) carrying out of the tasks of the Chairperson of the Committee within the mandate of the Chairperson of the Committee;
- 11) other functions in accordance herewith.

8.3. The Committee Secretary receives remuneration and compensation for expenses related to the performance of their duties.

Such remuneration and compensation for expenses related to the performance of duties are provided for in the Company's budget.

8.4. The Committee Secretary may perform the secretary functions subject to

a contract.

The CEO of the Company or a person authorized by the Company's Board of Directors to negotiate the terms of a contract with the Committee Secretary signs such a contract.

The Company's Board of Directors or an authorized person set out the terms of such a contract, including the remuneration amount.

## **9. THE MEETINGS OF THE COMMITTEE**

9.1. The Committee holds its meetings as necessary, but at least once a quarter. The resolution (decision) of the Committee is deemed valid (there is a quorum) if at least half of the total number of the Committee members take part in the meeting.

9.2. The Chairperson of the Committee convenes the meetings of the Committee according to the work schedule approved at the meeting of the Committee (scheduled meetings), and also in other cases provided for herein (extraordinary meetings).

9.3. The Chairperson of the Committee forms the Committee's working schedule subject to the approved working schedule of the Company's Board of Directors and proposals from the Chairperson of the Company's Board of Directors and the Committee members, and the Board of Directors' resolutions.

9.4. The meeting of the Committee sets out the Committee's work schedule.

9.5. When convening a meeting of the Committee, the Chairperson of the Committee determines the date, time, place, and format of the meeting, the agenda, and the list of persons invited to participate in an in-person meeting of the Committee.

9.6. The Chairperson of the Committee prepares the agenda of a scheduled meeting in accordance with the approved Work Schedule of the Committee, resolutions of the Company's Board of Directors and proposals of the Chairperson of the Company's Board of Directors.

9.7. The Committee members are entitled to make proposals on the agenda of a scheduled meeting of the Committee.

9.8. The Committee Chairperson is entitled to include the proposals into the agenda of a scheduled meeting or convene an extraordinary meeting of the Committee.

9.9. The extraordinary meetings of the Committee are held:

under a notice received from the Corporate Secretary of the Company regarding a meeting of the Company's Board of Directors, the agenda of which includes an item within the competence of the Committee;

at the initiative of the Chairperson of the Committee;

following a relevant resolution of the Company's Board of Directors or the Committee;

at the request of the Chairperson of the Company's Board of Directors, a member of the Internal Audit Board and the Auditor of the Company.

9.10. The request of the Chairperson of the Company's Board of Directors, a



Committee member, the Internal Audit Board, and the Auditor of the Company to convene a meeting of the Committee shall be sent to the Chairperson of the Committee in writing at least seven (7) business days prior to the date of the meeting and shall contain the wording of the item, the rationale for the need to consider the item at the meeting, a draft resolution of the Committee, as well as supporting materials and information required for decision-making.

The person sending the request to convene a meeting of the Committee signs the request (the Internal Audit Board's request to convene a meeting of the Committee shall be signed by the Chairperson of the Internal Audit Board, the request of the Company's Auditor shall be signed by a person authorized by the Auditor). A copy of the request to convene a meeting of the Committee, with all annexes, shall be simultaneously sent to the Committee Secretary.

9.11. Within one (1) business day from the date of the request to convene an extraordinary meeting, the Chairperson of the Committee decides either to hold an extraordinary meeting of the Committee, determines the date, time and place of the meeting of the Committee (the deadline for submitting the voting ballots in case of a meeting in absentia), or not to hold an extraordinary meeting of the Committee. A motivated refusal to convene an extraordinary meeting of the Committee shall be sent to the person or body of the Company requesting the convening of such meeting within the next day from the date the Chairperson of the Committee refuses to convene the meeting.

9.12. The Chairperson of the Committee may refuse to convene an extraordinary meeting of the Committee in the following cases:

- 1) items proposed for the agenda of a meeting of the Committee do not fall within its competence subject hereto;
- 2) the item on the agenda specified in the request to convene an extraordinary meeting of the Committee has already been put on the agenda for the next meeting to be convened pursuant to a resolution of the Chairperson of the Committee that had been adopted before such request was received;
- 3) the format, procedure, or timelines for submitting a request to convene a meeting do not meet the requirements of Par. 9.10 hereof.

9.13. The Chairperson of the Committee has the right to include items detailed in the request to convene an extraordinary meeting of the Committee in the agenda of the next scheduled meeting of the Committee.

9.14. The notice on the meeting of the Committee shall contain the agenda, format, date, place, and time of the meeting (the deadline for submitting the voting ballots for the items on the agenda of the meeting). The Committee Secretary executes, and the Chairperson of the Committee or the Deputy Chairperson of the Committee signs the notice on the meeting in cases stipulated herein. Notices on the Committee meetings shall be delivered to the Committee's members and persons invited to attend the Committee's in-person meeting at least five (5) days prior to the Committee's meeting date (the deadline for submitting the voting ballots in case of a meeting in absentia). Materials and information on the agenda items shall be delivered to the Committee's members and persons invited to attend the Committee's in-person meeting at least three (3) business days prior to the

Committee's meeting date (the deadline for submitting the voting ballots in case a meeting in absentia), including the resolutions (recommendations) of the Management Board in cases stipulated in Par. 9.18 hereof.

The materials on the Committee's meeting agenda items shall include draft resolutions on such items. The Chairperson of the Committee organizes the preparation of draft resolutions, except for cases when the Committee considers matters at the request of persons specified in Par. 9.9 hereof.

Persons invited to attend the Committee's in-person meeting shall be provided with materials only on those items of the Company's meeting agenda that they will discuss.

9.15. The notice on the Committee meeting and the materials (information) on the agenda items may be provided (sent) to Committee members and persons invited to attend the Committee's in-person meeting in person, by fax, or via an automated information system.

9.16. In the event that the issues to be discussed by an extraordinary meeting of the Committee are of urgent nature, the Chairperson of the Committee may decide to shorten the timelines for convening such a meeting and sending materials on the agenda items of such a meeting.

The meeting held by joint attendance may review the issues not included in the agenda with the consent of all the Committee members present.

9.17. Upon receipt of a notice from the Corporate Secretary of the Company on a meeting of the Company's Board of Directors, the agenda of which contains items referred hereby to the competence of the Committee, the Chairperson of the Committee shall apply every effort to ensure that the Committee's meetings are held in time to prepare recommendations (resolutions) on such agenda items of the meeting of the Company's Board of Directors and that they are submitted to the Company's Board of Directors subject to the approved Regulations for the Board of Directors.

9.18. Upon receipt of a notice from the Corporate Secretary of the Company on a meeting of the Company's Board of Directors, the agenda of which contains items referred hereby to the competence of the Committee and which are subject to preliminary examination by the Management Board of the Company in accordance with the Regulations for the Management Board of the Company, a meeting of the Committee that will discuss such items shall be held after their preliminary examination by the Management Board of the Company. In such a case, the relevant resolutions (recommendations) of the Management Board shall be submitted to the Committee members before the relevant meeting of the Committee is held.

The above provision does not apply to the cases when the timelines for the Management Board meeting and provision of the Management Board resolutions (recommendations) to the Committee set out in the Regulations for the Management Board are not complied with.

## **10.CONDUCTING OF THE COMMITTEE'S MEETINGS**

10.1. The Committee meetings may be held in the form of joint attendance of

Committee members (in-person meeting) or in the form of absentee voting on agenda items (a meeting in absentia).

10.2. The Chairperson of the Committee who presides over the meeting or, in case of the Chairperson's absence, the Deputy Chairperson opens an in-person meeting of the Committee.

10.2.1. The participants of the in-person meeting of the Committee include Committee members, as well as invited persons.

10.2.2. The Committee Secretary determines the presence of a quorum at the in-person meeting of the Committee.

The Chairperson of the in-person meeting informs those present of the presence of a quorum for the meeting of the Committee and announces the agenda for the meeting.

10.2.3. In the absence of a quorum, the meeting shall be declared invalid. The Chairperson of the meeting takes one of the following decisions:

- 1) by consulting with persons present at the meeting, determines the time for adjourning the beginning of the meeting;
- 2) determines the date of the adjourned meeting with the same agenda;
- 3) includes the items to be considered at the adjourned meeting of the Committee in the agenda of the next scheduled meeting of the Committee.

10.2.4. An in-person meeting of the Committee is deemed valid (have a quorum) if at least half of the elected Committee members are present at the meeting.

10.2.5. When determining the results of voting on the items included in the agenda of the Committee's in-person meeting, written opinions of the Committee members absent from the meeting, executed and received in the manner outlined herein, are taken into account.

10.2.6. Written opinions of the Committee members who are absent from an in-person meeting shall be executed solely by completing a voting ballot for voting on the agenda items.

10.2.7. On the day of an in-person meeting of the Committee, the Committee Secretary, based on the results of the discussion of agenda items and voting of the Committee members present at the meeting, prepares a voting ballot, in accordance with Annex 1 hereto, to be signed by the Chairperson of the Committee, and sends it in its original form, by email or fax to the Committee members who were absent at the meeting.

10.2.8. When completing a voting ballot, the Committee member shall leave unchecked only one of the possible voting options ("for", "against", or "abstained") for each item put to the vote.

Once the voting ballot is completed, the Committee member shall sign it and specify their name and initials.

The Committee member submits the completed and signed voting ballot to the Committee Secretary within one day after the Committee's meeting in its original form, by email or fax with the original to be later sent to the address specified in the voting ballot.

10.2.9. Voting ballots completed in violation of the requirements specified in the first subparagraph of Par. 10.2.8 hereof are not taken into account when

counting votes on the relevant item.

Unsigned voting ballots, as well as voting ballots submitted after the deadlines specified in Par. 10.2.8 hereof, are deemed invalid and are not taken into account when counting votes and determining the results of voting.

10.2.10. The results of voting on the items on the agenda of the Committee's in-person meeting are determined (summed up) based on the votes by the Committee members present at the in-person meeting, and of the voting ballots completed and signed by Committee members and received by the Committee Secretary before the deadline. The voting results are determined after the expiry of the date set for the voting ballots submission.

10.3. The Chairperson of the Committee decides on holding a meeting in absentia.

10.3.1. When holding an in-absentia meeting, the Committee members may submit their suggestions and/or notes on the proposed drafts of the resolutions on the items of the agenda.

10.3.2. Voting ballots under Annex 2 hereto are sent to the Committee members at least 1 (one) business day prior to the deadline set for submission of the voting ballots in the notice on the in-absentia meeting.

10.3.3. When completing a voting ballot for the in-absentia meeting, the Committee member shall leave unchecked only one of the possible voting options ("for", "against", or "abstained") for each item put to the vote.

Once the voting ballot is completed, the Committee member shall sign it and specify their name and initials.

The Committee member submits the completed and signed voting ballot to the Committee Secretary before the deadline for the voting ballots submission specified in the ballot expires, in its original form, by email, or by fax with the original to be later sent to the address specified in the voting ballot.

10.3.4. Voting ballots completed in violation of the requirements specified in the first subparagraph of Par. 10.3.3 hereof are not taken into account when counting votes on the relevant item.

Unsigned voting ballots, as well as voting ballots submitted after the deadlines specified in Par. 10.3.3 hereof, are deemed invalid, are not counted for the purpose of determining a quorum required for the in-absentia voting, and are not taken into account when counting votes and determining the results of voting.

10.3.5. An in-absentia meeting of the Committee is deemed valid (have a quorum) if at least half of the elected Committee members take part in the meeting.

10.3.6. The Committee members are deemed having taken part in the in-absentia meeting, if the Committee Secretary receives their voting ballots before the deadline for the voting ballots submission expires.

10.4. Decisions and resolutions of the Committee are made by a simple majority vote of the elected Committee members.

10.5. Each Committee member shall have one vote in deciding on matters at a meeting. In the case of a voting tie the Chairperson of the Committee shall have a casting vote.

No vote may be transferred from one member to another member or other

person.

10.6. Within two (2) business days after a meeting of the Committee, the Committee Secretary prepares the minutes of the meeting.

10.7. The Chairperson of the meeting and the Committee Secretary sign the minutes of the Committee meeting. The minutes are prepared in two original counterparts, one of which the Committee Secretary sends to the Company's Board of Directors within one (1) business day after the signing, together with the materials and recommendations prepared for it, and the other remains in the archive of the Committee. All Committee members shall be sent copies of the minutes, materials, and recommendations prepared for them.

10.8. The Chairperson and the Committee Secretary are responsible for the accuracy of the minutes. The Committee Secretary is responsible for safekeeping the minutes, voting ballots, materials, and recommendations of the Committee.

10.9. The Minutes of the meetings detail:  
the format of the meeting;  
the date, place, and time of the meeting (deadline for sending voting ballots);  
the list of Committee members who took part in the discussion of the agenda items, indicating the form of voting (in person or via voting ballots), as well as the list of other persons who attended an in-person meeting;  
the agenda of the meeting;  
the suggestions by Committee members on agenda items;  
the items put to the vote and the results of the voting, indicating how each member voted;  
the decisions made.

10.10. A summary of a member's opinion on items of the agenda of the Committee's meeting may be attached to the minutes of the Committee's meeting if such a member so wishes. The Committee member prepares such an opinion and submits it to the Committee Secretary.

## **11. THE COMMITTEE'S ENGAGEMENT WITH THE COMPANY'S BODIES AND OTHER PERSONS**

11.1. In performing its duties, the Committee shall maintain effective working relations with governance and control bodies, the structural divisions of the Company and other organizations and individuals.

11.2. The Chairperson and the Committee Secretary shall arrange for the information, technical and coordinated interaction between the Committee and the Board of Directors, executive and control bodies, the structural divisions of the Company, as well as with other Committees of the Company's Board of Directors.

11.3. Upon a request signed by the Chairperson of the Committee, the Company's CEO and Management Board shall provide information and materials required for the Committee members to make decisions on matters within the Committee's competence.

Such materials and information shall be provided within 3 (three) business days from the moment the request is received, unless otherwise required by the

request.

In case of submission of incomplete or unreliable information (materials), the Committee members have the right to request additional information (materials).

11.4. The Chairperson of the Committee submits the recommendations (conclusions) prepared (developed) by the Committee to the Company's Board of Directors with simultaneous delivery thereof to the Company's CEO.

## **12.CONFIDENTIALITY**

12.1. During their term of office as Committee members, and within one year after the expiry of their term on the Committee, individuals who are or have been Committee members, the Committee Secretary, and third parties involved in the work of the Committee, shall maintain the confidentiality of information they receive in connection with their work on the Committee and which is not publicly available. The definition of information that is not publicly available in connection with the Company's activities and its scope is provided in the resolution of an authorized governance body of the Company.

12.2. The Committee members, the Committee Secretary and third parties involved in the work of the Committee are entitled to receive such information provided that they have entered into an agreement with the Company on the use of such information format outlined in the Company's bylaws.

12.3. All documents related to the activities of the Committee shall be kept at the location of the Company in accordance with the procedure for keeping documents applicable at the Company. The Committee Secretary is responsible for safekeeping such documents.

## **13.SUPPORT OF THE COMMITTEE'S ACTIVITY**

13.1. A separate expenditure item is provided for to ensure the work of the Committee when preparing the expenditure section of the Company's overall budget. The expenses of the Committee include, in particular, the remuneration and compensations of the Chairperson, the Committee members, and the Committee Secretary, expenses for hiring third-party consultants and administrative staff, and other expenses.

13.2. Subject to a decision of the Company's Board of Directors, the Committee members may receive remuneration and compensation for expenses related to the performance of their duties. A separate resolution of the Company's Board of Directors sets out the amount of such remunerations and compensations, procedure and terms of their payment.

13.3. A proposal on the amount of the Committee's budget (itemized) shall be prepared at the Committee's meeting and sent to the Company's Board of Directors.

An opinion of the Company's CEO on the ability to finance the proposed budget within the planned amount as part of the Company's business activities during the respective planning period shall accompany the draft budget of the Committee.

13.4. For the purpose of holding of the Committee's meetings, the CEO of the Company, upon a request of the Chairperson of the Committee, provides the Committee with premises, ensure unimpeded access to the Committee for the persons listed in such request, and take other measures necessary to hold the Committee's meeting.

#### **14.FINAL PROVISIONS**

14.1. The Board of Directors is entitled to request the Committee to report on its progress at any time. The Board of Directors sets out the timelines for preparation and presentation of such a report.

14.2. The Committee Chairperson is entitled to present to the Board of Directors separate reports on the matters that fall within the Committee's competence.

14.3. The information on the Committee's decisions and resolutions is published on the Company's website. The Chairperson of the Company's Board of Directors determines the necessity of publishing such information.

14.4. The information on the Committee's operations and performance is to be included in the Annual Report of the Company.

14.5. The Board of Directors approves the Regulations and all amendments and addenda hereto.

14.6. The Articles of Association of the Company, the Regulations for the Board of Directors, and other bylaws, as well as the applicable laws and regulations for the Board of Directors govern the issues not covered hereby.

14.7. If as a result of legislative changes or amendments to the Russian legal regulations certain provisions hereof start contradicting the Russian laws and regulations, such provisions cease to be valid; and until the Regulations are amended, the Committee members are to be governed by the Russian laws and regulations.

**COMMITTEE OF THE BOARD OF DIRECTORS OF  
LENENERGO, PUBLIC JOINT STOCK COMPANY OF THE  
POWER INDUSTRY AND ELECTRIFICATION**

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**BALLOT**  
**for voting at an in-person meeting**  
**of the Grid Connection Committee**  
**of the Board of Directors of Lenenergo, PJSC,**  
**to be held on \_\_\_\_\_, 20\_\_**

**Item**

1. \_\_\_\_\_

**Resolution (passed during the meeting)**

1. \_\_\_\_\_

\_\_\_\_\_

**FOR**

**AGAINST**

**ABSTAINED**

*(leave your answer unchecked)*

**Item**

2. \_\_\_\_\_

**Resolution (passed during the meeting)**

2. \_\_\_\_\_

\_\_\_\_\_

**FOR**

**AGAINST**

**ABSTAINED**

*(leave your answer unchecked)*

**The member of the Committee  
of the Board of Directors of Lenenergo, PJSC**

\_\_\_\_\_/\_\_\_\_\_  
**(Signature) (full name)**

**The Chairperson of the Committee  
of the Board of Directors of Lenenergo, PJSC**

\_\_\_\_\_/\_\_\_\_\_  
**(Signature) (full name)**

**The voting ballot is invalid unless signed by the Chairperson and the member of the Committee of the Board of Directors.**



**COMMITTEE OF THE BOARD OF DIRECTORS OF  
LENENERGO, PUBLIC JOINT STOCK COMPANY OF THE  
POWER INDUSTRY AND ELECTRIFICATION**

**BALLOT**  
**for voting at an in-absentia meeting**  
**of the Grid Connection Committee**  
**of the Board of Directors of Lenenergo, PJSC,**  
**to be held on \_\_\_\_\_, 20\_\_**

**Item**

1. \_\_\_\_\_

**Resolution**

1. \_\_\_\_\_

\_\_\_\_\_

**FOR**

**AGAINST**

**ABSTAINED**

*(leave your answer unchecked)*

**Item**

2. \_\_\_\_\_

**Resolution**

2. \_\_\_\_\_

\_\_\_\_\_

**FOR**

**AGAINST**

**ABSTAINED**

*(leave your answer unchecked)*

The Committee member shall submit the completed and signed voting ballot by fax to \_\_\_\_\_ or in its original form no later than \_\_\_\_\_.  
(time and date)

Voting ballots received by the Company after the deadline for the voting ballots submission are deemed invalid, and are not taken into account when determining the quorum and the voting results. Send the original voting ballot to: \_\_\_\_\_.

The member of the Committee  
of the Board of Directors of Lenenergo, PJSC

\_\_\_\_\_  
(Signature) / (full name)

The voting ballot is invalid unless signed by the Chairperson and the member of the Committee of the Board of Directors.